



Achievement Award

Contents

Eligibility Pertaining to Applicants.....	2
General	2
Awards.....	2
Acceptable Institutions and Courses.....	2
Academic Standards.....	2
Entrance	2
Selection of Winners	3
Evaluation.....	3
Obligation of Winners	3
Method of Payment	3
Application Form (Sponsored and Administered by FNGC).....	4
Note	5

Eligibility Pertaining to Applicants

General

- Children ⁽¹⁾ and grandchildren of co-operative members of Foothills Natural Gas Co-op.
- Memberships must have been in place at least one full year.
- Children of employees and active board of directors are NOT eligible.

Awards

- One (1) Five hundred dollar (\$500.00) award will be granted annually.

Acceptable Institutions and Courses

- Admission to first year of a degree or diploma program at any accredited post secondary institute of learning with the following restrictions:
 - The program must be a minimum full time program of at least (1) academic year

Academic Standards

- Candidates must have completed the course work of the last one (1) year of schooling required for admission to the post secondary institution and must have obtained an academic standing of at least seventy five percent (75%) in core subjects.
- Applicants not achieving at least this standing will NOT be eligible.

Entrance

- Upon graduation from high school/CEGEP, candidates must be prepared to enter the educational institution on a full-time basis and be enrolled in a course of study leading to a degree, diploma or certificate .
- Candidates are responsible for ensuring that the results from their final and next-to-final year courses prior to admission at selected institutions are sent to Foothills Natural Gas Co-op together with their application by October 31, following graduation.
 - This will also apply to apprenticeship programs of different lengths

⁽¹⁾ The definition of child(ren) is: Natural child, legally adopted child, step or ward in legal guardianship

Selection of Winners

- Winners will be selected by a committee appointed by FNGC.
- Awards will be announced at the Foothills Natural Gas Co-op Annual General Meeting (each spring)
- Winners are only entitled to receive an award once in a lifetime.

Evaluation

- The evaluation of applicants will be based upon their written essay (minimum 250 words) discussing themselves, their goals and why they believe FHNG should grant them an award.
- Applicants must provide, two (2) reference letters from any combination of teachers, employers, coaches, or ministers, provided they are not relatives. These references should emphasize the qualities they feel the applicant displays which makes them an appropriate candidate for this award.
- Applicants must also provide academic transcripts, and any achievement in extracurricular and community activities.

Obligation of Winners

- Winners must maintain a full load of study on a full-time basis to attain a degree or diploma, as the case may be.
- Winners must submit to Foothills Natural Gas Co-op proof of admission from the educational institutional as soon as selected.

Method of Payment

- Payment of the award will be made by Foothills Natural Gas, directly to the recipient.

Application Form (Sponsored and Administered by FNGC)

Name:
 Phone Number:
 Address:
 Date of Birth:

Parent/Guardian Name:
 Phone Number:
 Relationship to Applicant:
 Address:

List in chronological order the secondary school(s) (high school, CEGEP) you have attended, including the one you are now attending, if applicable.

Name of School	Address	From	To	Grades Completed

References (attach supporting letter to application)

Name:
 Address:
 Phone Number:
 Occupation:

Name:
 Address:
 Phone Number:
 Occupation:

Institution you plan to attend:

Name:
 Address:
 Commencement Date:
 Course of Study:

Length of Program:
 Degree/Diploma Sought:

Signatures

Applicant:		Date:	
Parent/Guardian:		Date:	
Foothills Natural Gas Manager:		Date:	

Summary Note:

- 1) The application form must be received to our office by no later than October 31.
- 2) Be sure to include
 - a) Two (2) reference letters from any combination of teachers, employers, coaches, or ministers, provided they are not relatives.
 - b) A 250 word essay discussing yourself and your goals
 - c) Original or notarized copies of transcripts of you final and next to final year courses (high school, CEGEP transcripts).
- 3) Mail the complete application and supporting documents to:

Foothills Natural Gas Co-op
6419 Imperial Way
Olds, AB T4H 1M5